
Feature Overview

For today's travelling worker and telecommuter, extending office phone capabilities to another location is a growing necessity. The Remote Office feature is especially useful for telecommuters and mobile workers, as it enables them to use all of their features while working remotely (for example, extension dialing, transfers, conference calls, directories, and so on). In addition, since calls are still originated from VoiceStream PBX, the service provides an easy mechanism for separating personal and business phone expenses, as well as keeping alternate phone numbers private.

To use the service, users simply enter the phone number of their current location and activate the service. When the service is active, all incoming calls to users are redirected to their Remote Office location and are subjected to the user's terminating services. Similarly, users can originate calls from their Remote Office location through the Desktop client's click to dial capability.

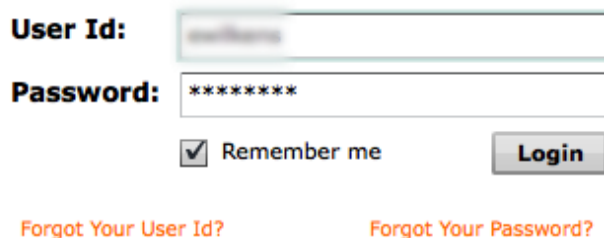
Feature Prerequisites

Before the Remote Office feature can be used the following conditions must be met:

- At least one inbound number must be available to be assigned to a station (Premium, Standard, Hosted Square Key, or Hosted PRI - User)
- The user must have a working number to serve as Remote Office.
- For outbound calling, users require a client with click-to-dial capability enabled.

Feature Setup

Step 1. Log in to My Phone



The login form consists of the following elements:

- User Id:** A text input field containing the text "myPhone".
- Password:** A password input field containing eight asterisks "*****".
- Remember me
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- [Forgot Your User Id?](#)
- [Forgot Your Password?](#)

Step 2. Go to the My Features tab

The screenshot shows the VoiceStream user interface. At the top right, there are links for 'Language : English (United States)', 'Profile', 'Support', and 'Sign Out'. The main header area includes the 'VoiceStream' logo with a circled '1' above it, a user profile picture, and the text 'My Phone'. Below this is a navigation bar with tabs: 'Home', 'My Messages', 'My Features', 'My Rules', 'My Numbers', and 'My Call History'. A blue arrow points to the 'My Features' tab with the text 'Click on My Features tab'. The main content area is titled 'Welcome to the O1 Phone / Voice Stream User Dashboard' and contains several sections: 'My Messages', 'My Features', 'My Rules', 'My Numbers', and 'My Call History', each with a brief description of its functionality.

Step 3. Go to the Remote Office feature pane

The screenshot shows the 'Remote Office' configuration pane. On the left is a vertical menu with options: Overview, Mobile App, Desktop Softphone, Forward All Calls, Do Not Disturb, Remote Office, Sim Ring/Anywhere, Forward Unanswered Calls, Call Waiting, Business Continuity, Reject Unidentified Callers, Receptionist Soft Console, Conferencing, and Barge In. The 'Remote Office' option is highlighted. The main pane shows a warning message: 'Remote Office is disabled. WARNING: Enabling Remote Office will force ALL inbound calls to this number. If you have Office Anywhere or Mobility, those numbers will NOT ring.' Below the warning is a checkbox labeled 'Remote Office: ring this phone number:' followed by an empty input field. Two red arrows point to the checkbox and the input field. Callout '1' points to the checkbox with the text 'Select Remote Office'. Callout '2' points to the input field with the text 'Enter the Remote Office Telephone number and check the box to activate Remote Office'.